

ICCAD 2020 PROCEEDINGS INSTRUCTIONS

For ICCAD 2020, the proceedings will be published and the copyright will be held by ACM, and will be compiled by MP Associates. The proceedings will be available online through the ACM and IEEE digital libraries. All submissions for the conference **must** be submitted in an electronic format which conforms to [ACM templates](#) AND is IEEE eXpress compliant.

To be published, an accepted paper must:

- Complete and submit an ACM electronic Rights and Release Form.
- Conform to an ACM paper template and for latex papers include the ACM copyright text in the lower left-hand corner of the first page of the manuscript.
- Be IEEE eXpress compliant PDF.
- Be submitted by the proceedings deadline.
- Be presented by an author of the paper at the conference.

NEW THIS YEAR – ACM HAS CHANGED THEIR PROCESS FOR PAPER SUBMISSION TO SUBMIT YOUR PAPER FOR THE PROCEEDINGS, PLEASE COMPLETE THE FOLLOWING STEPS.

STEP 1 (Microsoft Word): Write your paper using the [Submission Template](#) (Review Submission Format). Follow the embedded instructions to apply the paragraph styles to your various text elements. The text is in single-column format at this stage and no additional formatting is required at this point.

STEP 1 (LaTeX): Please use the latest version of the [Master Article Template - LaTeX](#) (1.71; published May 4, 2020) to create your article submission. Use the “manuscript” call to create a single column format. Please review the [LaTeX documentation](#) and [ACM’s LaTeX best practices guide](#) should you have any questions.

STEP 2: Submit your paper for review.

STEP 3 (Microsoft Word): Upon acceptance, you will receive an email notification to download the **ACM Master Article Template - Microsoft Word**. Please choose the correct template version based on your platform: [[MAC 2011](#), [MAC 2016](#), or [Windows](#)] and save the .zip file to your local machine. Open the zip file and save the template file to your machine and then follow [these instructions](#) to attach the ACM ArticleTemplate to your accepted submission version and prepare your paper (still in single-column format) for validation.

STEP 3 (LaTeX): Proceed to step four.

STEP 4: There are two (2) paths for authors to submit their source files for production processing

a. For conferences using **vendor managed productions services**: Authors need to supply your Camera Ready (finalized) source file set to the vendor's content/production management system

b. For conferences who are **managing production themselves**: Authors will receive an email notification with instructions to upload your Camera Ready (finalized) source file set to **The ACM Publishing System**

(TAPS). Please make sure that you and your authors whitelist tapsadmin@aptaracorp.awsapps.com to ensure that all messages from TAPS are received. Download [these instructions](#) for the information on how to use TAPS. TAPS will process your paper and auto-generate proofs of your article for your review.*

*Final review and approval of your paper rests with the Editor (Production Chair / Program Editor / Production Vendor). Journal papers will be copyedited and an additional set up proofs sent for author review.

The output formats (the traditional PDF proof and a new HTML version) provide enhanced accessibility, responsive formatting, and reusable components (i.e., extractable math) within the HTML output.

Note: While you may need to make corrections to the output in TAPS, you **MUST** revise the file which was uploaded to TAPS. This means you may not reupload new versions from your locally kept source files.

ONCE YOUR HAVE COMPLETED THE ACM REQUIREMENTS ABOVE, PLEASE FOLLOW THE BELOW INSTRUCTIONS TO COMPLETE THE OTHER STEPS NECESSARY TO FINALIZE YOUR PAPER.

1. Rights Release Form (Copyright Form) – Due Friday, August 7

All submissions that are presented to conference for publication in the official conference proceedings are required by ACM to sign a release/copyright form.

1. **ACM will send the speaker an email** with a link to fill out and sign a release form.
2. Speakers will fill out and sign the form.
3. It is vital that the information in the release form that you complete and the information at the top of your final manuscript (title, author list) **MATCH EXACTLY**.

Please note: ACM will not accept any addenda to these forms. Any issues/questions authors have regarding the release forms or ACM Policy may be addressed to RightsReview@acm.org.

2. IEEE eXpress Instructions/Requirement – Due Friday, August 13

Make sure to run your final paper through the IEEE eXpress submission site to make sure the PDF is compliant. IEEE will return to you a certified copy of your paper attached to the confirmation email – **this is the certified version of your final manuscript that you will submit to ICCAD. Please note that this IEEE certification is required for publication (certification is indicated in the document properties of your final PDF).**

Before Creating a Final Manuscript .PDF:

1. If you are using the Latex template, add the required release/copyright text to the bottom left hand corner of the first page of your source document. ACM will provide this text in the confirmation email after you have signed the release form. If using a word template, the TAPS system should have added this text for you.
2. Proofread your source document thoroughly to confirm that it will require no revision.

Creating Your PDF eXpress Account:

1. Log into <http://www.pdf-express.org>
2. *First-time users should do the following:*
 - o Select the “New Users - Click Here” link.

- o Enter the following:
 - 50898X** for the ICCAD 2020 Conference ID
 - Your email address
 - A password
- 3. Continue to enter information as prompted.
- 4. An online confirmation will be displayed and an email confirmation will be sent verifying your account setup.
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3. Final Submission – Due Friday, August 14

Please Note: This is a firm deadline – Late submissions will not be tolerated.

Submission Instructions:

- 1. The presenter for your submission MUST fill out the ACM release/copyright form and run the final paper through the IEEE eXpress site before they submit their final paper.**
- 2. Upload your paper to the link included in the email with final instructions sent to you by sandy@mpassociates.com**
3. MP Associates will review your final paper to check the following items:
 - a. The information on the release/copyright form and the information on the paper match **EXACTLY – NO VARIANCE WILL BE TOLERATED.**
 - b. The submission is .PDF compliant to ACM standards.
 - c. The extra page payment has been made by Aug. 19, if applicable.
 - d. The submission meets the set page limit as stated in the [Call for Papers](#).
4. If the submission fails any of these checks, MP Associates will email the speaker to have any issue(s) corrected. All issues must be corrected immediately and a new paper must be sent to MP Associates for review again.

If you have questions please contact: sandy@mpassociates.com